

Town of Estancia
Regular Meeting of the Board of Trustees
Monday, May 2nd, 2022 6:15pm
Municipal Building, 513 Williams Avenue, Estancia, NM 87016

Minutes

Invocation and Pledge of Allegiance

The meeting was called to order at 6:17pm and Roll Call was taken:

Trustee Lovato – Present

Trustee Sedillo – Present

Trustee Chavez – Present

Trustee Hall – Present

Mayor Dial – Present

1.0 A Moment of Silence was observed to acknowledge the passing of the former Town of Estancia Trustee, Manny Romero

2.0 Approval/Disapproval of Agenda – Action Item

ACTION TAKEN: Trustee Lovato made a motion to approve the Monday, May 2, 2022 agenda as written. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**

3.0 Discussion/Approval of the April 18, 2022 Regular Meeting Minutes – Action Item

ACTION TAKEN: Trustee Lovato made a motion to approve the April 18, 2022 Regular Meeting minutes as written. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**

4.0 Discussion/Approval of the May 2, 2022 Bill List – Action Item

ACTION TAKEN: Trustee Lovato made a motion to approve the May 2, 2022 Bill List. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**

Public Comment – Town of Estancia, Resident Glenda Paige stated she had a criminal complaint that was not addressed by the Estancia Police Department and that she requested cameras to her residence for surveillance. She was advised this is not something the PD offers, also that the PD was currently off on the weekends. She also stated that the current administration did not do it's part to bring a grocery store or a bank to the Town. Trustee Hall informed Ms. Paige that were attempts at both opportunities for economic development and they were no fault of the Town for not coming to fruition. Further, she accused Trustee Chavez's daughter of reckless driving in a Red Ford Mustang. Trustee Chavez informed her that she was mistaken. Trustee Sedillo requested to the Mayor to end public comment due to Ms. Paige's comments and accusation, Mayor Dial denied and proceeded with public comment. Ms. Paige later apologized for her outburst and stated it was due to her feeling scared living alone.

5.0 Department Updates:

Police / Animal Control – Sargent Downing provided the Mayor and Trustees with a EPD report, which divided out calls for service for April provided by Torrance County Dispatch differentiating EPD and TCSO. He stated he is currently learning the CAD system, in turn, will better allow him to pull data for Town needs and requests. April provided a call that generated a police report. The new proposed structure of reporting will better allow monitoring for the needs of the Town based on data. Sargent Downing informed the Trustees that the new officer is starting May 9th due to the courtesy transfer assistance from Moriarty PD. Mayor Dial stated there is a need for a full time animal control officer that will be looked into. Trustee Lovato inquired about the possibility of a dog & cat pound. Mayor Hart of the City of Moriarty offered to Mayor Dial to house animals for the Town if absolutely necessary. Mayor Dial informed the Trustees of a Dispatch call for a dog bite that the County Animal Control refused to respond to.

Planning and Zoning – Mayor Dial stated that the planning and zoning / animal control combined job duties may have to be revisited.

Fire – Volunteer Firefighter, Patrick Sanchez updated the Mayor and Trustees that the fire extinguishers were refilled and certified for the Town. Mayor Dial thanked the Estancia Fire Department for their rapid and effective response to the fire behind the old Sturgis Market that they extinguished. Board mentions and discusses the possibility of participation and the Jr. Fire Program.

Library – Head Librarian, Mrs. Angela Creamer, updated the Mayor and Trustees of the children’s programming has begun for the summer reading program “An Ocean of Possibilities”, including crafts and activities. Opportunities for the community, including the Grief and Loss Support Group meeting at the Library on Saturdays at 10am. A seed swap held on Friday April 22nd. The adult book club is meeting the last Friday of every month. AARP completed 76 tax return services for senior citizens and low income persons. Financially, the library received \$17,828 in grant money from the American Rescue Plan Act. This funding provided new purchases for library needs. Further, the funding will be utilized to also fund the new summer intern salary. Interviews will be held on Tuesday, May 10. Mrs. Cramer received a commitment letter from Erate (FCC) for \$1,080.00 for internet services. Mr. Tom Perkins is scheduled to spray the Library for weeds. Lastly, Mrs. Cramer informed the Mayor and Trustees Mrs. Lori Ben had begun her position at the library.

Maintenance – Two wells currently need work; well 8 and well 3. Well 8 needs a roof and well 3 electrical, wellhouse repairs, and plumbing to pass inspection. Maintenance crew had to cut open a paved over sewer main backup to fix. Divers will be needed to contract to inspect the new wells located at the pumpkin chunking in order to vacuum the bottom per well requirements. The new truck has arrived, the Mayor was working with the vendor to receive the ordered gooseneck mount and missing light, in lieu of the not ordered tool boxes that were installed.

Administration -No Update, Clerks were Absent.

No Old Business

New Business

- 6.0 Schedule a designated time each week to turn on the water at the Cemetery- Discussion only**
Mayor Dial informed the Trustees of calls to request the ability to water shrubs at gravesites at the Cemetery, and wanted feedback on the possibility of turning the water on at a set time(s) for people to water. After much discussion the mayor and board stated 10am – 4pm on Wednesday and Saturday was an appropriate time to turn on the water. **NO ACTION, DISCUSSION ONLY**
- 7.0 Approval to convene a hiring committee(s) to interview candidate for Deputy Clerk, Lifeguards, Pool Supervisor, and Library Summer Intern - Action Item ACTION TAKEN:** After discussion, Trustee Chavez made a motion to schedule the Maintenance position on Friday, May 6 at 6:15pm, the Deputy Clerk thereafter. Pool personal interviews on Friday May 6 at 1:30 pm and Saturday May 7 at 9:00 am. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**
- 8.0 Review Proposals and select an Auditor for the FY22 Audit - Action Item ACTION TAKEN:** After public opening and review Trustee Hall made a motion to award the contract to an audit firm. Trustee Lovato seconded the motion. Trustee Sedillo recused all other Trustees were in favor. **MOTION CARRIED** (the name of the firm is omitted because the deadline to submit proposals had not passed yet.) This selection process was done again at a later date.)
- 9.0 Reschedule Public Hearing - Action Item ACTION TAKEN:** Trustee Hall made a motion to reschedule the Public Hearing. Trustee Lovato seconded the motion. All in favor. **MOTION CARRIED**
- 10.0 Discuss Car Show for Old Timers Day- Discussion and Possible Action Item** After discussion, the Mayor and Trustees asked Mr. Patrick Sanchez to continue to coordinate working on the car show to take place during Old Timers Day as the Town is in full support. **NO ACTION TAKEN**

11.0 Request Children at Play signs and a painted crosswalk on Highland – Discussion and Possible Action After discussion, Trustee Chavez made a motion to install Children at Play Signs and to table the painted crosswalks pending further research. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**

12.0 Mayor/Council:

Trustee Hall said that he had some ideas he was awaiting to share with the pending on-boarding of the new maintenance foreman. Also, he would like the black trash bags removed from the fire hydrants. Lastly, Berkshire Road was in need of repair.

Trustee Chavez said she would follow up with the County for the Board of Finance for the closing of the Fairgrounds. Also, that Mr. Dennison passed away.

Trustee Sedillo said he looked forward to continued partnerships with the County, like the one of the sale of the Fairgrounds.

Trustee Lovato inquired about the Fairgrounds, stated Trustee Chavez’s update satisfied his request.

Mayor Dial said he would need to assistance to open the pull from the Trustees. Public works crew is registered for Water 1 and Sewer 1. Lastly, on July 14, 15, and 16 the American Legion will be hosting a retreat (8 – 12 y.o.) teaching firearm safety, compass skills, fire building, and CPR / First Aid for 15 kids.

Adjournment

Trustee Lovato made a motion to adjourn the meeting. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED.**

The meeting adjourned at 8:45 pm.

Approved: 

Date: 6/20/2022

Attest: 

Date: 6/20/2022